



**Summary of the decisions taken at the meeting
of the Executive held on Monday 7 October 2013**

1. Date of publication of this summary: 9 October 2013
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Monday 14 October 2013
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
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| <p>Agenda Item 6 Local Plan Update</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To endorse the draft Submission Local Plan and refer it to Full Council for approval, subject to the Final Sustainability Appraisal being presented at Full Council.</p> <p>1.2 To note that the Infrastructure tables in the draft Local Pan are to be replaced in due course by a full Infrastructure Delivery Plan (IDP) for</p> | <p>Resolved</p> <p>(1) That the draft Submission Local Plan be endorsed and recommended to Full Council for approval, subject to the Final Sustainability Appraisal being presented at Full Council.</p> <p>(2) That it be noted that the Infrastructure tables in the draft Local Pan would be replaced in due course by a full Infrastructure Delivery Plan (IDP) for submission.</p> <p>(3) That it be recommended to Full Council that authority be delegated to the</p> | <p>The draft Submission Local Plan has now been subjected to extensive consultation. The evidence base for the Plan is nearing completion and the Plan complies with obligations flowing from the recent reforms to the Planning system. A recommendation by the Executive of the draft Submission Local Plan to the meeting of Full Council will enable the Plan to be submitted for Examination and take Cherwell one major step closer to having an up to date, 'sound' and 'adopted' Local Plan.</p> | <p>Option 1: To endorse the draft Submission Local Plan.</p> <p>Option 2: To amend the draft Submission Local Plan with the effect of requiring further delay whilst the proposed changes are consulted upon and a new Sustainability Appraisal commissioned.</p> <p>Option 3: To not endorse the draft Submission Local Plan</p> | <p>None</p> |

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| <p>submission.</p> <p>1.3 To delegate approval of minor changes to the draft Submission Local Plan text to delete the references to 'draft' or 'emerging' IDP once the IDP is finalised to the Head of Strategic Planning and the Economy in consultation with the Lead Member for Planning.</p> | <p>Head of Strategic Planning and the Economy, in consultation with the Lead Member for Planning, to make minor changes to the draft Submission Local Plan text to delete the references to 'draft' or 'emerging' Infrastructure Delivery Plan (IDP) once the IDP is finalised.</p> | | | |
| <p>Agenda Item 7 Sister City Agreement with Xishuangbanna</p> <p>Report of the Chief Executive</p> <p>Recommendations</p> <p>The meeting is recommended:</p> | <p>Resolved</p> <p>(1) That the signing of the Letter of Intent be noted.</p> <p>(2) That agreement be given to the establishment of a cross-party Member,</p> | <p>The establishment of the sister city agreement will enable the people living and working in the Cherwell area to have closer links with a fascinating part of China. Businesses will be able to get introductions to potential partners or supply chains and schools and other groups will</p> | <p>Option 1: To accept the recommendations of the report.</p> <p>Option 2: To reject the recommendations of the report.</p> | <p>None</p> |

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| <p>1.1 To note the signing of the Letter of Intent</p> <p>1.2 To consider the establishment of a cross-party Member, Officer, Education and Business group to maximise the benefits of this link and to delegate authority for the establishment and running of the group to the Leader.</p> | <p>Officer, Education and Business group to maximise the benefits of this link and authority be delegated to the Chief Executive, in consultation with the Leader of the Council, for the establishment and running of the group.</p> | <p>be able to link with similar groups in the region. Ultimately both Xishuangbanna (XSBN) and Cherwell will benefit economically from this agreement.</p> <p>It is suggested that a steering committee is established to support and promote the development of the agreement between the two authorities. The group could include Members from all parties, officers, representatives from Banbury & Bicester College, MPs, town councils, Bicester Village, Chambers of Commerce and perhaps the LEPs and the UKTI. It is also worth trying to identify any businesses in the district that already have strong ties to China and inviting them to</p> | | |

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| | | <p>join the group. This will ensure buy in from all parts of the district and, hopefully, ensure that real benefits for both XSBN and Cherwell come out of this agreement.</p> | | |
| <p>Agenda Item 8 New Homes Bonus - Year 3 Allocations 2013-14</p> <p>Report of Director of Resources</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To agree the year 3 allocations as set out in this report</p> <p>1.2 To delegate authority to the Director of Resources and the</p> | <p>Resolved</p> <p>(1) That the year 3 allocations of £1,340,156 be agreed as follows:</p> <ul style="list-style-type: none"> • Affordable Housing £100,240 • Financial Pressure Allocation £619,958 • Economic Development £450,669 • Planned Growth in the District £169,289 | <p>It is recommended that the allocation method set out in this report are agreed in order to be clear about how the New homes Bonus is going to be used in the third year of its receipt.</p> | <p>Option 1: Not to consider how these funds should be allocated. This is not good financial management and is therefore not advocated. It is also important to give a degree of certainty around how such funds will be allocated and used.</p> | <p>None</p> |

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| <p>Head of Strategic Planning and the Economy in consultation with the lead member for Financial Management and the lead member for Estates and the Economy to determine the schemes on which those funds allocated for economic development purposes should be spent.</p> <p>1.3 To delegate authority to the Director of Resources and the Head of Strategic Planning and the Economy in consultation with the lead member for Financial Management and the lead member for Estates and the</p> | <p>Total year three allocation £1,340,156</p> <p>(2) That authority be delegated to the Director of Resources and the Head of Strategic Planning and the Economy in consultation with the Lead Member for Financial Management and the Lead Member for Estates and the Economy to determine the schemes on which those funds allocated for economic development purposes should be spent.</p> <p>(3) That authority be delegated to the Director of Resources and the Head of</p> | | | |

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| Economy to agree future year allocations of New Homes Bonus. | Strategic Planning and the Economy in consultation with the Lead Member for Financial Management and the Lead Member for Estates and the Economy to agree future year allocations of New Homes Bonus. | | | |
| <p>Agenda Item 9 Budget Strategy 2014 to 2015 and Beyond</p> <p>Report of Director of Resources</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 Note the updated MTFS forecast for the Council's revenue</p> | <p>Resolved</p> <p>(1) That the updated Medium Term Financial Strategy forecast for the Council's revenue budget for 2014-15 to 2018/19 be noted.</p> <p>(2) That the overall 2014-15 budget strategy and service and financial planning</p> | <p>The Council needs to set guidelines and a timetable for the preparation of draft estimates for 2014-15. These guidelines should support the objectives contained in the Business Plan, Service Plans and the Medium Term Financial Strategy which is currently being refreshed.</p> <p>The guidelines provide a framework to identify areas of</p> | <p>Option 1: To disagree with the recommendations set out above. This is rejected as it will unnecessarily delay the formulation of the detailed budget for 2014-15.</p> | <p>None</p> |

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| <p>budget for 2014-15 to 2018/19.</p> <p>1.2 To endorse the overall 2014-15 budget strategy and service and financial planning process set out in the report.</p> <p>1.3 Consider and agree the proposed budget guidelines and timetable for 2014-15 budget process (Appendices 1 and 2).</p> <p>1.4 It is recommended that the current Council Tax Reduction Scheme (CTRS) remains as it is for 2014-15 as set out in Para 3.11 to 3.14.</p> <p>1.5 Show support in principle for continuing</p> | <p>process be endorsed.</p> <p>(3) That the proposed budget guidelines and timetable for 2014-15 budget process be agreed.</p> <p>(4) That it be agreed that the current Council Tax Reduction Scheme (CTRS) remains as it is for 2014-15.</p> <p>(5) That support in principle be shown for continuing to work on business rate pooling and agreement be given to carry out more detailed work to ascertain whether Cherwell District Council forms a pool with the County or not</p> | <p>potential cost reductions across the organisation informed by our public consultation, previous investment, value for money reviews and our strategic priorities.</p> <p>Council will be asked to agree the 2014-15 budget and corporate plan (and the service plans that underpin delivery) at their meeting in February 2013.</p> <p>Oxfordshire authorities are not in a business rate pool for 2013-14 as the financial benefits of such an arrangement were outweighed by the risks associated with them if all authorities in Oxfordshire participated. Consideration has been given to formulating a business rates pool with</p> | | |

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| <p>to work on business rate pooling and carry out more detailed work to ascertain whether we form a pool with the County or not for 2014-15 as set out in paragraphs 3.15 to 3.22 and delegate authority to the Director of Resources in consultation with the lead member for Financial Management to make the final decision.</p> | <p>for 2014-15 and authority be delegated to the Director of Resources in consultation with the Lead Member for Financial Management to make the final decision.</p> | <p>just those authorities in Oxfordshire that are growing so that the amount of levy paid to the government is minimised and a greater share is kept locally than would otherwise be the case. Initial work has been carried out to estimate the financial benefit and this shows that it could be financially beneficial. However, more recent will be input into the model before a final recommendations made.</p> | | |
| <p>Agenda Item 12 East West Local Rail Contribution</p> <p>Report of Director of Development</p> <p>Recommendations</p> | <p>Resolved</p> <p>(1) That Full Council be recommended to add the promotion and support of the construction of East/West rail to the policy framework.</p> | <p>The East West Rail project will lead to the restoration of a strategic transport corridor of national significance. With it will come significantly improved access, which will link those centres of economic activity and remove a key barrier to realizing the</p> | <p>Option 1: To proceed with the Policy as recommended in this report, this is the preferred option and supported by the information in the report.</p> <p>Option 2: Executive could</p> | <p>None</p> |

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| <p>The meeting is recommended:</p> <p>1.1 To recommend to Council that it (a) adds the promotion and support of the construction of East/West rail to the policy framework, and (b) approves a local contribution from Cherwell District Council of £4.353m towards the delivery of East West Rail.</p> | <p>(2) That Full Council be recommended to approve a local contribution from Cherwell District Council of £4.353m towards the delivery of East West Rail.</p> | <p>ambition to secure the economic and growth potential for the Bicester area.</p> <p>The Council's contribution will help to secure the £500m investment identified through the HLOS process as agreeing to pay the local contribution is a pre-condition for its release.</p> | <p>refuse to recommend making any level of contribution towards delivering EWR. This is not recommended as this could significantly increase the risk of the whole project not progressing.</p> <p>Option 3: Executive could agree to recommend a lesser amount. This is not recommended as the balance would have to be found by the other partners which could increase the risk of the project not progressing and would also damage the Councils position within the consortium.</p> | |